



Guidelines for ePoster presenters

The **100 best scored posters** will be presented as ePosters. These posters will be **shown electronically at 10 ePoster stations** during the whole meeting starting from Wednesday during Welcome Reception (18.30h to 20.30h) to Saturday, 25 June 2022 in the ePoster Area in Hall C.

Additionally, a printed version of your poster will be hung up at a poster wall in the poster exhibition.

Please read the following guidelines carefully before starting the preparation of your ePoster presentation.

Prepare your ePoster

Format and Content of your ePoster

- Please prepare your ePoster as pdf file (1 page) in **A0 format (841 mm x 1189 mm, portrait format)**.
- Hyperlinks, animated images, animations and animated slide transitions are not permitted for ePosters and will be non-functioning.
- Your ePoster must contain a declaration of **Conflict of Interest** in the summary of the poster. Please be aware that it is **not allowed** to include any **commercial logo!**
- The ePosters have to be prepared in **English**, the official language of the Annual Meeting.

Upload of your ePoster


- All ePoster presenters must upload their ePoster **prior** to the Annual Meeting by **15 June 2022, 23:59 CEST**. Your ePoster will be accompanied by a three-minute audio narration, which can be recorded during the upload of your ePoster. This audio narration will be available on the congress platform as well as “Congress Talks & Speakers”.
- Your ePoster alongside the audio narration will also be published at “**Congress Talks & Speakers**”. This website provides a **post-conference documentation** with all scientific contents of the ESPGHAN Annual Meeting to all participants.

Recording of your narration

Once you have started the submission of your ePoster you are able to record your narration.

 1. Poster narration

Click on

 Poster narration recorder & Upload

to open the narration recorder. Kindly note that your browser has to be authorized to access your microphone.

🎤 Narration recorder

Ready Start your recording ●

● ■

Available narration time: 05:00 minutes

The maximum narration recording time is 3 minutes. The recording will automatically stop after that time.

Once the recording is done, please check your recording and click 'Next' to get back to the content upload. Your recording will be saved with your ePoster.

🔊 Listen to your recording

Audio

Please check your recording and click on 'Next' to get back to the content upload. Your recording will be saved with your poster.

▶ ● 0:00 / 0:07 🔊

09/04/2021 16:37:04 | Spörl Franziska (fs@eurokongress.de) Delete Next

If you would like to re-record your narration, just delete the current narration and start recording again.

Presentation of your ePoster during the ePoster Session onsite

- The **active presentation** of your ePoster will take place in the **ePoster Session** on **Saturday, 25 June 2022, 10:40 – 11:30h**.
- You will present your ePoster at your assigned ePoster station in the ePoster Area. Your **poster number** as well the respective **ePoster station** has been sent to you by e-mail. This is the same number for your ePoster as well as for the printed poster.
- Length of your ePoster presentation: **3 min. + 2 min. discussion**
- All ePoster presenters are requested to **come to the ePoster Area at 10:30h** (10 min. before the session starts) in order to get a short introduction on the technique of the ePoster stations.
- Please be aware that **no external web links** can be reached through the ePoster stations.

Prepare your printed poster

Format and Content of your printed poster for the poster exhibition

- Please prepare your poster in **A0 format (841 mm x 1189 mm, portrait format)**.
- The poster walls will be arranged in topic groups and ordered by poster numbers. All materials needed to fix the posters will be provided on-site at the Poster Desk in the **Poster Area in Hall C**.



- You have been informed about your **poster number** by e-mail. This is the same number for your ePoster as well as for the printed poster.
- **Please print your poster on common materials**, as e.g. usual paper. In order to easily fix your poster on the wall, please **avoid the usage of laminated paper, synthetics, fabric or other heavy materials**. Otherwise you are risking that your poster will drop down during the Annual Meeting.
- The poster has to be prepared in **English**, the official language of the Annual Meeting.
- Your poster must contain a declaration of **Conflict of Interest** in the summary of the poster. Please be aware that it is **not allowed** to include any **commercial logo!**

Set-Up and Dismantling of your printed poster

Set-up: Wednesday, 22 June 2022, between 18.30h and 20.30h AND
Thursday, 23 June 2022, from 08:00h

Dismantling: Saturday, 25 June 2022, by 14:15h

Any posters not removed by this time will be disposed of by the meeting organisers.

Publication of your abstract in the abstract book

All abstracts accepted for presentation at the 54th Annual Meeting will be published online in the abstract book by JPGN approximately three weeks prior to the Annual Meeting. (Volume 74, Supplement 2, June 2022 | DOI: 10.1097/MPG.0000000000003446)

If you have any further questions, please do not hesitate to contact us at espghan@eurokongress.de.